

SWAMI VIVEKANAND COLLEGE OF PHARMACY, BANUR



Constitution of Internal Quality Assurance Cell (IQAC)

July, 2022

INTRODUCTION

Swami Vivekanand College of Pharmacy, established in 2005, is recognized as one of India's leading institutions in pharmaceutical education. The institute is affiliated with I.K Gujral Punjab Technical University, Kapurthala, and is approved by the Pharmacy Council of India. It is widely acknowledged for maintaining high standards in both teaching and research. The college has earned a strong reputation for attracting distinguished scholars and eminent faculty, thereby serving as a model institution for others across the country. The institute's commitment to academic excellence has consistently nurtured talented students, many of whom have made significant contributions to society. It offers a diverse range of academic programs, complemented by a strong emphasis on industry-relevant training that equips students to meet the evolving demands of the pharmaceutical sector. Through its robust academic framework and focus on research and development, the institution continues to inspire and prepare students for successful careers while encouraging meaningful contributions to the healthcare system.

The college also places strong emphasis on social engagement and is dedicated to contributing to the growth and development of the nation's economy and society. It has established Memoranda of Understanding (MOUs) with prestigious national and international institutions, including collaborations with the automotive and manufacturing sectors, to provide students with enhanced exposure and high-quality education. These initiatives aim to develop students into competent professionals, managers, entrepreneurs, and technologists, as well as responsible and socially aware individuals. The faculty members are highly qualified and possess substantial research experience across various domains of pharmaceutical sciences. They are committed to delivering quality education and mentorship, ensuring that students acquire the necessary knowledge and skills for their professional advancement. Academic processes are systematically documented, enabling effective monitoring and delivery of the curriculum at multiple levels.

The institution promotes experiential learning through industry collaborations, offering students opportunities for internships, projects, and placements. The campus is environmentally conscious, with initiatives such as solar-based power generation and effective waste management systems contributing to sustainability.

The college is equipped with world-class infrastructure, including modern laboratories with advanced technology, a well-developed sports complex, and an extensive library housing a wide collection of books, journals, and academic resources. In addition to academics, the institute fosters a vibrant student life through various extracurricular activities, clubs, and societies that cater to diverse interests and promote holistic development.

VISION & MISSION OF COLLEGE

VISION

“To impart Pharmacy education and train the students to meet emerging challenges in diverse Pharma ventures including Pharmaceutical Industry, Hospitals and Clinical Research Organizations.”

Sr. No.	Detail
1	To foster graduate students who actively contribute to sustainable development goals and drive positive societal changes.
2	To provide students with a solid foundation through fundamental courses and advanced instruction in pharmaceutical fields while developing scientific curiosity, and competitive skills to help them succeed in their particular fields.
3	To inculcate competency, honesty, accountability, responsibility and ethical conduct.
4	To develop skilled professionals, preparing graduates with the knowledge & skills to excel in various roles in the field of pharmacy.
5	To promote research & innovation, encouraging students to contribute to the advancement of pharmaceutical knowledge through research.

CORE VALUES

The Core value of the institute reflect its commitment to :

- Commitment to provide high-quality, innovative, and industry-relevant pharmaceutical education.
- Upholding moral values, honesty, transparency, and professional ethics in all academic and institutional practices.

- Fostering holistic development and nurturing students as responsible pharmacists and healthcare professionals.
- Serving the community through healthcare awareness, outreach programs, and ethical pharmacy practice.
- Encouraging critical thinking, scientific research, and innovation to solve real-world health challenges.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

In 2022, SVCP established the Internal Quality Assurance Cell (IQAC) to ensure continuous improvement in pharmacy education and institutional performance. Aligned with the guidelines of the Pharmacy Council of India, the IQAC works to enhance teaching-learning processes, strengthen laboratory and research practices, and promote industry and clinical exposure. It functions as a systematic mechanism to maintain academic standards, support faculty and student development, and drive the college toward excellence in the pharmaceutical and healthcare sectors.

OBJECTIVES

The Internal Quality Assurance Cell (IQAC) of Swami Vivekanand College of Pharmacy functions as a strategic body dedicated to the sustained enhancement of quality in all academic and administrative processes. It seeks to advance pharmaceutical education by ensuring high standards in pedagogy, assessment, and institutional practices. The IQAC promotes a research-oriented environment, encourages innovation, and strengthens linkages with industry, while maintaining compliance with the norms of the Pharmacy Council of India.

In addition, it supports the integration of modern ICT-based teaching methodologies, systematic feedback mechanisms, and inclusive stakeholder engagement to improve overall institutional performance. The cell also prioritizes faculty development and the promotion of value-based education inspired by the principles of Swami Vivekananda. Through these initiatives, the IQAC endeavors to produce skilled, ethical, and socially responsible pharmacy graduates capable of contributing effectively to the healthcare and pharmaceutical sectors.

STRATEGIES OF IQAC

IQAC shall evolve procedures for:

- Development and implementation of quality benchmarks in academic and administrative activities.
- Regular monitoring and evaluation of teaching-learning processes, including the use of ICT-enabled methods.
- Promotion of research culture, innovation, and industry-oriented training in pharmaceutical sciences.
- Organization of faculty development programs, workshops, seminars, and conferences.
- Strengthening feedback mechanisms involving students, alumni, employers, and other stakeholders.
- Conducting academic and administrative audits for continuous quality improvement.
- Encouraging collaborations with pharmaceutical industries, hospitals, and research organizations.
- Implementation of best practices such as mentoring, remedial classes, and skill-based training.

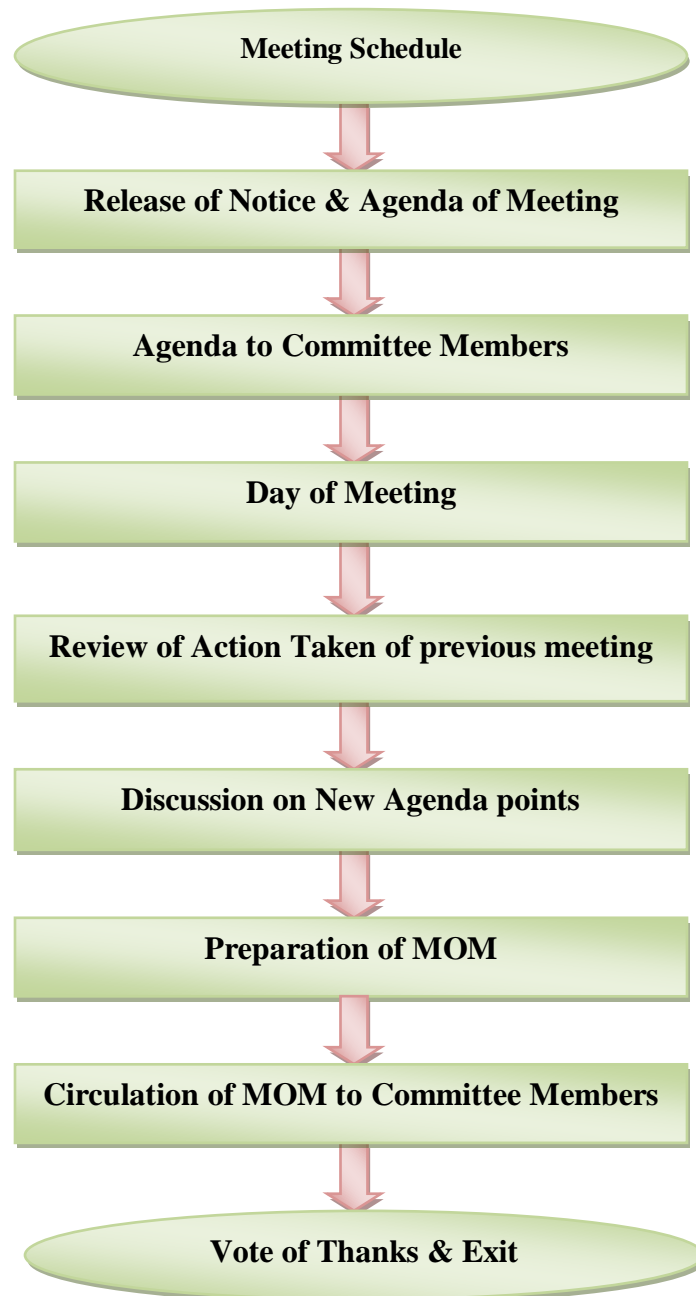
FUNCTIONS OF IQAC

The IQAC shall contribute for policy framing, designing an action plan and monitoring its execution to achieve the desired goals of the institute.

- Development and application of quality benchmarks in academic and administrative activities.
- Facilitating a learner-centric environment for quality education in pharmaceutical sciences.
- Arrangement of feedback from students, parents, alumni, and stakeholders on institutional processes.
- Organization of workshops, seminars, and faculty development programs to promote quality enhancement.
- Documentation of various programs, activities, and institutional records for accreditation and assessment.
- Acting as a nodal agency for coordinating quality-related activities and initiatives.
- Promoting research culture, innovation, and industry collaboration in the pharmacy field.
- Monitoring and evaluating teaching-learning and evaluation processes for continuous improvement.

FREQUENCY OF IQAC MEETING

Frequency of Meeting: The IQAC should meet at least once every quarter.



ROLES AND RESPONSIBILITIES OF IQAC

1. Development and Application of Quality Benchmarks	Establishing and implementing quality parameters for academic and administrative activities.
	Ensuring a learner-centric environment for quality education.
2. Academic and Administrative Monitoring	Monitoring teaching, learning, and evaluation processes.
	Organizing workshops, seminars, and faculty development programs.
	Ensuring effective feedback mechanisms from students, parents, and other stakeholders.
3. Promotion of Research and Innovation	Encouraging faculty and students to undertake research projects.
	Facilitating collaborations with research organizations and industries.
4. Curriculum Development and Teaching Enhancements	Suggesting improvements in curriculum design and syllabus updates.
	Promoting the use of ICT tools in teaching and learning.
	Conducting internal audits and quality assessments.
6. Documentation and Reporting	Maintaining institutional records for academic and administrative activities.
7. Student Support and Progression	Implementing mentorship programs, career counseling, and skill development initiatives.
	Monitoring student performance and ensuring better learning outcomes.
8. Industry and Community Engagement	Strengthening industry-academia linkages.
	Encouraging social responsibility programs and extension activities.
9. Infrastructure and Resource Management	Suggesting improvements in institutional infrastructure and resources.
	Promoting green and sustainable campus initiatives.
10. Continuous Improvement and Best Practices	Identifying and promoting best practices in the institution.
	Ensuring a culture of continuous quality enhancement.

COMPOSITION OF THE IQAC

The IQAC should be constituted in every institution under the chairpersonship of the Head of the Institution with heads of key academic and administrative units and a few teachers and a few distinguished educationists and representatives of the local management and stakeholders as members. The composition of the IQAC should be as follows:

- 1. Chairperson: Head of the Institution**
- 2. Teachers to represent all levels (Assistant and Associate Professors) (three to eight)**
- 3. One member from the Management**
- 4. The senior administrative officer (Office Superintendent/Manager)**
- 5. One nominee each from the students**
- 6. One nominee each from the Alumni**
- 7. One nominee each from Industrialists**
- 8. One of the senior teachers as the Coordinator of the IQAC**

The composition of the IQAC will depend on the size and complexity of the institution and accordingly the representation of teachers may vary. The IQAC helps the institution in planning and monitoring quality-related activities. It ensures the various stakeholders' and beneficiaries' cross-sectional participation in the institution's quality-enhancement activities. The guidelines given here are only indicative and will help the institutions in their quality-sustenance activities.

The membership of the nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-thirds of the total number of members. The Agenda, Minutes and Action Taken Reports are to be documented and maintained electronically in a retrievable format.

While selecting/nominating these members, several precautions need to be taken. A few of them are listed below:

- It is advisable to choose persons from different backgrounds who have earned respect for their integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.
- It is advisable to change the coordinator every two/three years to usher in new thoughts and activities in the institution.
- It would be appropriate to choose senior administrators and persons incharge of institutional services such as library, computer center, estate office, student welfare,

administration, academic tasks, examination, and planning and development.

- The management representative should be aware of the institution's objectives, strengths and limitations, and should be committed to its improvement. The local Society/Trust representatives should be of a high social standing and should have made significant contributions to society and to education in particular.